

# Society President Role Profile

JM  
SU



## Role Description

As Society President you will lead the vision, energy and direction of your student group. You'll help create a welcoming and inclusive environment where your members feel excited to get involved, try new things and build connections. You will work closely with the committee to turn ideas into action by supporting events, activities and opportunities that help the society grow, thrive and make a positive impact across the student community.

## Responsibilities

1. As President, you'll take responsibility for leading your society and for building and maintaining its' reputation. You will be held responsible for the behaviour and actions of your members, and you'll be the first point of contact for JMSU and LJMU
2. You'll be responsible for ensuring that good practice guidelines, codes of conducts, and risk assessments are completed and followed
3. You're going to be the spearhead for your society's direction, building on previous good work and bringing ideas and passion to increase the impact of your society. You'll support sustainable membership growth growth through increased participation, events and collaboration
4. You'll be expected to communicate regularly with the Vice President Activities and the JMSU Societies Team, and of course we'll always be on hand to offer support!

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## Responsibilities (continued)

5. You'll need to manage the committee and affairs of your society, this will include planning, and running, regular committee meetings and a yearly AGM according to the constitution
6. As President you'll oversee and guide decisions made by the committee. However, you must remember while you have overall say on most issues, your committee is your team and is there to add experience, opinions and guidance
7. Communicate committee decisions, society updates and any other news, messages or information from JMSU to members. You might choose to communicate most information through your Communications Officer but important messages should come from yourself
8. You'll be responsible for coordinating the committee, ensuring that members are carrying out their roles properly and supporting the committee team to work together effectively
9. Working with your Communications Officer, you'll need to prepare and present an annual report at the club's AGM
10. You'll need to be familiar with the constitution of your society, your code of conduct and committee procedures as well as the constitution, byelaws and regulations of JMSU and you'll be responsible for ensuring your society complies with these



## Essential Qualities

### What you'll bring with you: the foundations of being a great leader

- Dependable and committed – you follow through on responsibilities and set the standard for others
- Positive team leader – you motivate members and help create an inclusive, welcoming society culture
- Clear communicator – you can bring people together and represent the society confidently
- Calm decision-maker – you can respond to challenges and keep things moving during busy periods
- Organised and proactive – you can balance society activity, study and student leadership commitments
- Collaborative mindset – you work well with committees, JMSU and the wider student society community
- Proud representative of your society, JMSU and LJMU

## Skills You'll Develop in the Role

### What you'll grow and strengthen through the experience

- Leading and motivating a team of people with different goals and abilities
- Planning and delivering society sessions, events, socials and student engagement
- Building membership through recruitment, retention and positive member experience
- Problem-solving and adapting when plans change or challenges arise
- Managing competing priorities and making confident decisions under pressure
- Influencing and working collaboratively with fellow students, JMSU and LJMU staff and external partners e.g. external speakers or other universities
- Developing new ideas to improve participation, performance and society culture
- Strengthening leadership confidence and representing students at a wider level



For more information contact us at [JMSUSocieties@ljmu.ac.uk](mailto:JMSUSocieties@ljmu.ac.uk)