

JMSU Committee WhatsApp Group Information Guide

This guide outlines how JMSU will use WhatsApp to communicate with our voluntary student leaders.

Guidance

- The group is only for current LJMU students who are elected committee members of LJMU sports or societies. JMSU staff will access this group as a means for communicating messages, providing updates or reminders for groups to respond.
- JMSU staff will be using a JMSU phone for communicating with this group.
- Keep discussions relevant to student groups and JMSU matters. Individual conversations should happen outside of the group.
- Harassment, bullying, or any form of intimidation is strictly prohibited. This includes persistent messaging, unwelcome comments, or targeting individuals. JMSU staff will remove any member who violates these terms.
- Use respectful language. Avoid sending content or using language that is offensive or exclusionary.
- Report any behaviour/content that makes you feel uncomfortable or unsafe to JMSU Staff by contacting studentgroups@ljmu.ac.uk.
- Obtain permission before sharing any photos, videos, or recordings of group members. Respect each other's privacy and consent.
- Avoid messaging late at night or very early in the morning. Staff working hours are typically 9-5pm Monday and Friday. This WhatsApp group will be monitored by JMSU staff between 10-4pm, therefore you may not receive a message outside of these times.
- Do not share individuals' comments or details with anyone outside of this group without consent.
- There should be no sponsorship related posts or promotion of any kind of commercial activity in this group.
- It should be noted that JMSU will continue to communicate via email which is our main method of communication. It is important that all committee members continue to regularly check and respond to any/all JMSU emails relating to their role.
- JMSU Staff may delete any messages if they do not fall within our guidance.

Once you've signed up, you'll find two groups:

- Announcements - Here you'll find all the latest committee updates and tasks you may need to complete.
- General - Here you can post any questions, collaborate or promote your ideas and sessions.

Disclaimer

By using this service, you agree to the WhatsApp Legal Info. Please be aware, your phone number will be visible to all other people within the group, so please do not join our groups if you are not comfortable with this. If you would like to leave a group at any point, you can follow the instructions on the WhatsApp Webpage.

JMSU will remove any members of this group if they are no longer committee members or where their student status is revoked.

If you have any questions or concerns please email studentgroups@ljamu.ac.uk.