

Charity Officer

Role:

Being Charity Officer offers an opportunity to be involved with the fundraising aspects of the sports club/society for charitable purposes. You are given the opportunity to help bring in finance for charitable organisation from innovative fundraising ideas and help with the Students' Union's charity initiatives. You will help plan events and often work closely with other committee members such as the Social Secretary.

Responsibilities:

1. To be the first point of contact for all correspondence between the sports club/society and charitable organisations.
2. To be responsible for the setting up and running fundraising events for your sport club/society.
3. To ensure the orderly running of charity events in close liaison with the Club Captain and the rest of the committee.
4. To inform the Opportunities & Development Team on the progress of charity activities and termly monthly reports.
5. To oversee all charity events throughout the year, in accordance with charity law.
6. Consulting with members their chosen charity and target for the academic year.

Skills & Qualities Required:

Good
communication
skills

Strong event
management
experience

Time management
and decision-
making skills.

Teamwork and
motivation skills

Able to work with
different
organisations

Passionate about
raising money for
charitable causes

Please contact us for more information at jmsusport@ljmu.ac.uk (Sports) or jmsusocieties@ljmu.ac.uk (Societies).

